

We are delighted that you have chosen to join us for the training of Certified COMP Workshop Leaders here at Peabody College of Vanderbilt University.

**Dates:** June 20<sup>th</sup>–24<sup>th</sup>, 2011  
**Times:** 8:00 a.m. to 4:30 p.m. with lunches provided on site  
**Location:** The University Club of Nashville ([www.uclubnashville.org](http://www.uclubnashville.org))

**Accommodations:** To reserve your hotel room and make flight arrangements, please call Anne Lee at Caldwell Travel, 1-800-229-3344 and identify yourself as a participant in the "Vanderbilt COMP Workshop". You may also e-mail Ms. Lee at [annel@travelcaldwell.com](mailto:annel@travelcaldwell.com).

**Prerequisite for participation:** completion of a COMP Level One Workshop.

**Costs:** All workshop fees, both registration and materials, are payable in advance by purchase order or check to Vanderbilt University. Please note that each participant is required to place an order for 25 manuals at the time of their training. This is not part of the training fee; it is an advance purchase for your future workshops. This may be made on a different purchase order if your district needs to keep the expenses separate, and you will have the option to order all elementary, all secondary, or any combination of the two.

Please complete the following form to finalize your registration and guarantee a seat at COMP's Annual Training of Trainers Session! **Once we receive your registration, an email confirmation will be sent to you.** If you have any questions regarding registration, please contact Geoff Yeager at (615) 343-7800. We look forward to seeing you in Nashville!

Sincerely,

*Carolyn Evertson, Ph.D.-COMP Program Director*

*Jennifer Kinsey-Program Coordinator*

*Geoff Yeager -Office Administrator*

**PLEASE COMPLETE THIS FORM IN IT'S ENTIRETY  
AND FAX IT TO (615) 343-6148**

*YES, I will attend the COMP training of Certified Workshop Leaders!*

NAME: \_\_\_\_\_ PHONE(W): \_\_\_\_\_  
 ADDRESS: \_\_\_\_\_ PHONE(H): \_\_\_\_\_  
 \_\_\_\_\_ EMAIL: \_\_\_\_\_

**PREREQUISITE:**

I completed a COMP Workshop in (city) \_\_\_\_\_ on (date) \_\_\_\_\_

My workshop leader was \_\_\_\_\_

**COSTS:**

Required Registration Fee	\$950
Required Materials	
Double Level Manual (Elem/Sec)	\$127.50
Workshop Leader's Resource Manual	\$170
Required Advance Manuals (25 @ \$85)	\$2125
Shipping & Handling (25 @ \$5)	\$125
District Materials**	
Basic set of transparencies	\$450
OR Workshop slides (PowerPoint)	\$350
Optional Materials	
Color bags and disks	\$15
<b>TOTAL</b>	<b>(minimum of \$3497.50)</b>

\*\* Each workshop leader must have access to one of these items. If your district already has one or both, you are not required to purchase anything additional.

Total payment of \$\_\_\_\_\_ will be (mark one) :  made by purchase order(s) # \_\_\_\_\_  
 made by check

Please remit payment to: **COMP/Vanderbilt University**  
**Box 541 Peabody College**  
**Nashville, TN 37203**

I request (#) \_\_\_\_\_ Elem and/or (#) \_\_\_\_\_ Sec and/or (#) \_\_\_\_\_ PreK/K manuals (25 total)

*If **SHIP TO** Address is different from above, please note below. Thank you.*