



**VIRTUAL TRAINING OF TRAINERS (TOT) // JUNE 23-27, 2025**

Please complete this form ***in its entirety*** and email it to [Jennifer.m.kinsey@vanderbilt.edu](mailto:Jennifer.m.kinsey@vanderbilt.edu)

TOT Attendee's Name \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Contact Person (if different than Attendee) \_\_\_\_\_

Email \_\_\_\_\_ Phone \_\_\_\_\_

Billing: Organization's Name \_\_\_\_\_

Address \_\_\_\_\_

Shipping Address (if diff than Billing) \_\_\_\_\_

**PREREQUISITE:**

\*I **completed** a COMP Workshop in (city) \_\_\_\_\_ on (date) \_\_\_\_\_

My COMP Workshop Leader was \_\_\_\_\_

\*I **did not complete** a COMP Workshop & agree to complete the Module Review Assignment  (+\$200 Fee)

**COSTS:**

<b>Required</b> Registration Fee	<b>(\$150 DISCOUNT)</b>	<b>\$810</b>
<b>Required</b> Training Manuals (2)		
*Double Level Manual (Elem/Sec)		<b>\$128</b>
*Workshop Leader's Resource Manual		<b>\$170</b>
<b>Required</b> Workshop Slides (Link)		<b>\$350</b>
<b>Advance Manuals for 1<sup>st</sup> COMP Workshop (25 @ \$85)</b>		<b>\$2125</b>
*Shipping & Handling (27 Manuals @ \$7)		<b>\$189</b>
<b>Module Review Assignment (Prerequisite Waiver if needed)</b>		<b>\$200</b>

Total payment of \$ \_\_\_\_\_ will be **mark one**:  made by PO# \_\_\_\_\_  made by check# \_\_\_\_\_

\*Required Advance Manuals Order: I request (#) \_\_\_\_\_ Elem and/or (#) \_\_\_\_\_ Sec (25 total)

\*Shipping Address (if diff than above) \_\_\_\_\_